

Dismas House of Kansas City, Inc.

RSS Provider Allocation Request Form

PURPOSE OF REQUEST FORM:

The purpose of this form is for the Recovery Support Services (RSS) Providers assigned to Dismas House of Kansas City as its access site to project the number of recovery support services funding the agency will need for the upcoming quarter. This form is used to assist the voucher management and administration of voucher funding within the assigned region. **IMPORTANT NOTE:** The submission of this form does not guarantee that the agency will receive all of the funds it requests. The actual receipt of funding is contingent upon the agency's delivery of services in accordance to the rules for billing and service delivery established by the Missouri Department of Mental Health, and the on-going availability of funding.

INSTRUCTIONS:

Complete the requested information and submit it to the access site electronically by the deadline listed below.

Organization Name:	Person Completing Request:	CEO/Exec Director Name:
Contact Phone:	Contact Email:	Contact Fax:
Region Location:	Quarter Requested: (Fiscal Year)	Request Deadlines:
<input type="checkbox"/> Region One (Northwest/Kansas City) <input type="checkbox"/> Region Five (Eastern/St. Louis) <input type="checkbox"/> Other: _____	<input type="checkbox"/> 1 st Quarter (July 1-September 20) <input type="checkbox"/> 2 nd Quarter (October 1-December 31) <input type="checkbox"/> 3 rd Quarter (January 1-March 31) <input type="checkbox"/> 4 th Quarter (April 1-June 30)	1 st Quarter – due by June 1 st 2 nd Quarter – due by September 1 st 3 rd Quarter – due by December 1 st 4 th Quarter – due by March 1 st
Total Amount Requested:	# of New Admissions Projected:	Amount of RSS Funding Billed in Previous Quarter:
Please provide a detailed explanation of how your agency will partner with the access site to collect follow-up GPRA interviews for the consumers for which your organization receives RSS voucher.		

Submitted by: _____

Date:

**Please email the completed copy to:
Sheriece Miller - s_miller@dismashousekc.com.**